

Ordinance #2015-04
Municipality Code 59028
State of Wisconsin
Town of Sherman
Sheboygan County

ORDINANCE ADOPTING NOTICE OF RECORDS ACCESS

The Town Board of the Town of Sherman, Sheboygan County, Wisconsin, has the specific authority under s. 19.34, Wis. stats., to adopt this ordinance.

This ordinance, adopted by a majority of the town board on a roll call vote with a quorum present and voting and proper notice having been given, adopts the attached Notice of Records Access, which, pursuant to s. 19.34(1), Wis. Stats., contains a description of the town's organization and the established times and places at which, the legal custodian from whom, and the methods whereby the public may obtain information from and access to records in the town's custody, make requests for town records, or obtain copies of town records, and the costs thereof, and the attached to this ordinance is so adopted:

NOTICE OF RECORDS ACCESS

Municipality Code 59028
State of Wisconsin
Town of Sherman
Sheboygan County

The clerk of the Town of Sherman, Sheboygan County, Wisconsin, by this notice states that the clerk of the Town of Sherman has been designated under s. 19.33, Wis. Stats., as the legal custodian of records for the Town of Sherman, except that elected officials are the custodians of their own records of office and chairpersons of committees of elected officials are custodians of the records of the committee.

The public may obtain information and access to records in the custody of the clerk or other appropriate legal custodian, make requests for records, or obtain copies of records, and learn the costs of obtaining copies of records from the town clerk or other appropriate legal custodian as follows:

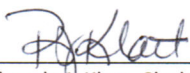
The town clerk maintains regular office as posted, except legal holidays, at W6566 STH 144, Random Lake, WI.

As required under s. 19.34(1), Wis. Stats., each Town Local Public Office is listed below. The public may obtain information and access to records in the custody of elected officials and chairperson of committees of elected officials as the custodians of their own records of office, make requests for records, or obtain copies of records, and learn the costs of obtaining copies of records from the elected official or chairperson in accordance with the contact information designated as follows:

<u>Local Public Office</u>	<u>Office Holder</u>	<u>Contact Information</u>
Town Board Chair	(see website or contact clerk for current office holder)	(see website or contact clerk for current contact information)
Town Board Supervisor	(see website or contact clerk for current office holder)	(see website or contact clerk for current contact information)

The following are the fees for satisfying record requests under s. 19.35, Wis. Stats.:

Actual cost of transcription and reproduction:	\$0.25 per page
Actual cost of photography and photographic processing:	\$1.00 per page
Actual cost of locating a record if the cost is more than \$50:	\$15 per hour
Actual cost of shipping and mailing of any copy or photograph:	actual

Dated this 6 day of April, 2015 
Rhonda J. Klatt, Clerk/Treasurer

This ordinance is effective on April 7, 2015. The town clerk shall properly post or publish this ordinance as required under s. 60.80, Wis. Stats.

Adopted this 6 day of April 2015

William Goehring William Goehring, Town Chair

Kris Klein Kris Klein, Town Supervisor

Patricia Horne Patricia Horne, Town Supervisor

James Fahney James Fahney, Town Supervisor

Robert Boehlke Robert Boehlke, Town Supervisor

Attest: Rhonda J. Klatt Rhonda J. Klatt, Town Clerk